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| **Fundraising Events Support Volunteer**  **ROLE DESCRIPTION** | |
| **PLACEMENT DETAILS** | |
| Are you looking to gain experience with Fundraising, Events Management or gain insights into working with an organisation in the social sector tackling Homelessness and Drug/Alcohol Dependency then this is an ideal opportunity for you.  **Overall purpose of role:**  This is a public facing role, to raise much needed funds and awareness for DHI on an ad hoc basis (negotiable with the volunteers availability and depending on scheduled events). Help with set up of events.  **Key responsibilities:**  We often get asked to come along to events and help raise the awareness of the charity through giving out leaflets and collecting change in buckets or with a card reader. Recent examples of this have been with a choir at their summer concerts etc. Volunteers would be asked to come along to DHI and collect a DHI t shirt and bucket/ or they could meet at the event venue depending on numbers etc.  Events can vary in length of time but we anticipate that the time commitment for each event would be a few hours at most. Outside of the scheduled events time commitments are flexible and dependent on the availability of the volunteer. | |
| Location of role: | Bath/Bristol/South Gloucestershire and other events in the South West of England |
| Other useful information: | It would be helpful for the volunteer to be able to drive/have a vehicle. |
| **VOLUNTEER PROFILE** | |
| Professional qualifications or experience REQUIRED: | None |
| Professional qualifications or experience DESIRABLE: | None |
| Soft Skills REQUIRED: | Fit with DHI Values (Self-Direction, Stimulation, Zest for Life and Flexibility) and a non-judgemental attitude.  Good communicator and ambassador for DHI |
| Is this role suitable for “youth” volunteers who are aged 18 or under?: | Yes |
| Is this role suitable for volunteers with disabilities? | Yes. For each venue we would have to check accessibility. However, if it is our own event it will be fully accessible. |
| **VOLUNTEER SUPPORT/BENEFITS** | |
| This role is line managed by the DHI Event Organiser/Team Leader.  The Volunteer Co-ordinator provides a standard induction about the charity.  The Team leader will provide additional details about the specific tasks and responsibilities. | |
| Costs incurred as a result of the volunteering experience such as travel and mileage will be covered as per our travel policy. If the volunteer works more than 4 hours per day then a contribution to lunch (£3.50) is covered by DHI. | |